



# Baptism Request

\* A copy of the child's birth certificate is required.

Today's Date \_\_\_\_\_ Are You a Registered Member of St. Mary Church? \_\_\_\_\_

## CHILD'S INFORMATION

Only one child per form. Please ask for another form for additional children. How many children total? \_\_\_\_\_

CHILD's Full Name \_\_\_\_\_  
FIRST MIDDLE LAST

Male or Female \_\_\_\_\_ Date of Birth \_\_\_\_\_ Is the Child Adopted? \_\_\_\_\_  
(copy of birth certificate required)

City & State of Birth \_\_\_\_\_ Hospital of Birth \_\_\_\_\_

Are the Child's Parents Divorced? \_\_\_\_\_ Who Has Custody? \_\_\_\_\_

Who Does the Child Live With? \_\_\_\_\_

Has the Child Been Privately Baptized for Illness or Any Other Reason? \_\_\_\_\_

## PARENT INFORMATION

FATHER'S Full Name \_\_\_\_\_ Religion \_\_\_\_\_  
(first, middle and last) (If not Catholic, are you interested?)

FATHER'S Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

FATHER'S Home Address \_\_\_\_\_  
street city state zip

MOTHER'S Full Name \_\_\_\_\_ Religion \_\_\_\_\_  
(first, middle and last) (If not Catholic, are you interested?)

MOTHER'S Maiden Name \_\_\_\_\_ (Will Appear on the Child's Baptism Certificate)

MOTHER's Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

MOTHER'S Home Address \_\_\_\_\_  
street city state zip

Are the Child's Parents Married? \_\_\_\_\_ Married by a Catholic Priest or Deacon? \_\_\_\_\_

Marriage Date \_\_\_\_\_ Church \_\_\_\_\_ City & State \_\_\_\_\_  
(Provide Certificate if Not at St. Mary)

If Marriage Was Not in Catholic Church, has it been Validated by the Catholic Church? \_\_\_\_\_

Validation Date \_\_\_\_\_ Church \_\_\_\_\_ City & State \_\_\_\_\_  
(Provide Certificate if Not at St. Mary)

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## BAPTISMAL PREPARATION CLASS

Both Parents are Required to Attend a Baptismal Preparation Class Together

Baptism Class Date \_\_\_\_\_ Church \_\_\_\_\_ City & State \_\_\_\_\_  
(If Not at St. Mary, We Will Need a Letter from Parish of Baptism Preparation Class to Verify Attendance)

If You Think You Might be Exempt, Please Explain \_\_\_\_\_

Sibling names (if applicable) \_\_\_\_\_

Questions or Concerns \_\_\_\_\_

### GODPARENT INFORMATION

Please review Godparent requirements PRIOR to choosing Godparents.  
Their eligibility letters/forms must be submitted prior to scheduling baptism.

GODFATHER'S NAME \_\_\_\_\_ Religion \_\_\_\_\_  
(first, middle and last to appear on baptism certificate)

GODFATHER'S Church \_\_\_\_\_ City & State \_\_\_\_\_

Represented by Proxy? \_\_\_\_\_ If Yes, Proxy Name \_\_\_\_\_

GODMOTHER'S NAME \_\_\_\_\_ Religion \_\_\_\_\_  
(first, middle and last to appear on baptism certificate)

GODMOTHER'S Church \_\_\_\_\_ City & State \_\_\_\_\_

Represented by Proxy? \_\_\_\_\_ If Yes, Proxy Name \_\_\_\_\_

**Submit this request and a copy of the child's birth certificate for Pastor Approval before scheduling Baptism Preparation Class or Baptism Date to [emily.wu@delawarestmary.org](mailto:emily.wu@delawarestmary.org) or mail to St. Mary Church, Attention: Emily Wu, 82 E. William St., Delaware, OH 43015 or call 740-363-4641 for questions.**

### FOR PARISH OFFICE USE ONLY:

St. Mary Parish Registration or permission \_\_\_\_\_ PS Contact information verified \_\_\_\_\_ Baptism Prep Class Verified \_\_\_\_\_

Emailed Parents the Baptism Process AND Godparent Information Doc \_\_\_\_\_ Emily Info for Class \_\_\_\_\_

Marriage OR Validation Certificate \_\_\_\_\_ Birth Certificate \_\_\_\_\_ Update Team and Calendar \_\_\_\_\_

Godfather Letter \_\_\_\_\_ Godmother Letter \_\_\_\_\_ Christian Witness Letter \_\_\_\_\_

Notes \_\_\_\_\_

Requested Dates \_\_\_\_\_ Meeting with priest \_\_\_\_\_

Confirmed Date & Time of Baptism \_\_\_\_\_ Priest or Deacon Name \_\_\_\_\_

Confirmed Date & Time with parents with final details \_\_\_\_\_ # Planning to Attend \_\_\_\_\_ Cover Sheet Ready \_\_\_\_\_